Honorary President: Glyn Bragg

DUNBARTONSHIRE
CONCERT
BAND

HEALTH AND SAFETY POLICY

INTRODUCTION AND SCOPE

The Dunbartonshire Concert Band is committed to providing a healthy and safe environment for all those involved in the musical activities it organises.

- This includes, but is not limited to all members, staff, visitors and members of the public.
- This includes, but is not limited to; rehearsals, concerts and fundraising events.

RESPONSIBILITIES

- Overall responsibility for health and safety sits with the DCB Committee.
- Practical responsibility for health and safety at events or any activities, including rehearsals organised by DCB sits with (the current health and safety representative on the committee).

STATEMENTS OF GENERAL POLICY

1. The Dunbartonshire Concert Band will seek to prevent accidents and cases of ill-health by managing the health and safety at events and activities it organises.

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Action: DCB will maintain relevant risk assessments for events and activities. Where regular venues are used, the risk assessment will be reviewed on an annual basis or whenever required.

2. The Dunbartonshire Concert Band will provide clear instructions and information to ensure that members and volunteers are competent to participate in Band activities in a healthy and safe manner.

   Action: Tasks performed by all members and volunteers will be risk assessed and appropriate instruction to be provided.

3. The Dunbartonshire Concert Band will engage and consult with all participants on health and safety conditions.

   Action: All participants will be briefed on health and safety risk assessments for new venues/activities and updated on any changes in risk assessment for regular venues/activities. We will establish clear lines of communication for raising health and safety concerns.

4. The Dunbartonshire Concert Band will implement emergency procedures – evacuation in case of fire or other significant incident.

   Action: DCB will ensure that at least one individual is responsible for knowing fire procedures for hired venues and for communicating them to those present.

5. The Dunbartonshire Concert Band will maintain a safe and healthy environment.

   Action: DCB will ensure satisfactory health and safety conditions at hired venues and for hired equipment. DCB will ensure that any equipment owned by them will be stored and transported safely.

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FIRST AID

- The Dunbartonshire Concert Band will ensure they are aware of First Aid Procedures, kits and equipment at hired venues.
- Where practicable, the Dunbartonshire Concert Band will ensure there are First Aiders available at larger events.
- The Dunbartonshire Concert Band will utilise members or volunteers who have some medical knowledge or work with professional First Aid organisations at larger events, as available.

SOUND SAFETY

The Dunbartonshire Concert Band takes the responsibility of protecting the hearing of members, volunteers and audience members seriously. We will:

- Ensure there are open lines of communication for individuals to raise concerns about hearing.
- Take any concerns seriously; the Committee and Musical Director will work with the individuals to find ways to minimise risk.
- Take into account the protection of our audience's hearing when designing stage and audience layout for concerts.

Policy adopted on: 21 May 2018

Next Review:

Signed: Date:

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